



Introducing the H1N1 Vaccination Center Management Module

Using i-INFO for Vaccination Management, agencies can manage key aspects of an efficient H1N1 or other vaccination process. i-INFO users can schedule personnel to staff vaccination centers as well as register and communicate with vaccination recipients. The system can direct vaccination recipients to nearby locations that are accepting their priority group, and allow administrators to define registration limits by time slot, priority group, and as a total for the day, based on the availability of vaccine. In addition, the agency can upload required forms or informational documents for each priority group, allowing recipients to fill out insurance or medical forms before arriving at the vaccine dispensing point.

If there are changes in location or time, or if vaccine becomes unavailable, administrators can use i-INFO Communicator to alert registrants and staff of schedule changes. This prevents people arriving for vaccinations that are not available, and maintains a steady, manageable stream of pre-defined vaccine recipients. It reduces how often staff must turn people away due to circumstances beyond their control.

Vaccination Pre-Registration

The Vaccination Request Registry allows pre-registration by the public over the Internet on home computers or on web-enabled kiosks set up in public places. People are directed to this website from health department websites and by the media. Registrants can sign up for themselves or for those in their care. During registration, they first select the appropriate priority group (e.g. pregnant woman, child from 6 months old, healthcare worker), then select from the times available at different locations for that selected group. Registrants complete a simple form with the name and contact information (address, phone, email) of the person receiving the vaccination. Once submitted, they will receive an automatic email confirming their scheduled appointment as well as email copies of any paper forms they might need to fill out and bring with them as well as other specific information related to their priority group.

Dynamic Registrant Notification

When a person registers for a particular location/time for vaccination, the person is automatically added to the communication group for that specific location/date. Using i-INFO Communicator, authorized users can then email or auto-call the list of people who have registered for that location and/or date by selecting the group. The communication group is automatically updated if a registrant changes a reservation from one timeslot to another. Agencies will have the most up-to-date communication list at their fingertips.

Reservation Management

Authorized users can access the list of registrants by specific location/time, and, if needed, reroute vaccine to areas with the most registrants. In the event of weather related closings, vaccination shortages or other events, registrants can be notified automatically of changes or reservation updates. Using the Reservation Management tools, authorized users can also track who received vaccines, the vaccine batch number, and generate reports needed by state or federal agencies.

Vaccination Staff Registration

The vaccination staff registry allows hospital workers, volunteers and other staff to register their name and contact information, occupation and credentials, then sign up for one or multiple shifts at one or more vaccination centers. The Vaccination Staff Registry can be linked from local health department, hospital or volunteer organization websites. When staffing requirements for a particular shift are reached, the option of selecting that shift is automatically removed from the screen. When the registrant submits the form, they will receive an automatic confirmation email of the shifts they have requested.

Shift Management

Authorized users can access the list of staff members for each shift. They can reschedule the staff member by updating their shift. The staff member will automatically receive a confirmation of the email change. Using i-INFO, authorized users can track staff as they report to the center for time keeping or for reports as needed.

Staff Communication

Authorized users can communicate with the staff for a specific shift using i-INFO Communicator. The list of staff members is automatically updated when someone signs up for the shift. This allows group emails with instructions on when to arrive, parking, scheduling changes and other critical information.

Using i-INFO, vaccination center managers can reduce long lines at vaccination centers, ensure that priority, vulnerable and hard-to-reach populations are sought and scheduled and volunteers and other staff receive regular communication about critical information.

Vaccination Center Management (At-A-Glance)

Recipient Registration:

- Accessible from agency website or email link
- Categorizes registrants by priority group and location
- Provide location details including maps and directions
- Registrants choose from available dates and times to receive vaccination
- Ensures that the capacities at each location are not exceeded
- Provides appropriate consent forms and informational guides, online
- Sends a confirmation email reminder of the submitted information

Staff Registration:

- Allows medical and non-medical staff to register by location, date and time
- Program helps ensure that the capacity needs for each location are met
- Sends confirmation email with options to register for training events
- Load balancing reports anticipated rate of recipients vs. current staffing

Clinic Operations:

- Generate reports to list the registrants by location, date and time period
- Allows staff workers to designate when person receives the vaccine
- Staff can enter the vaccine batch number for each recipient
- Generates reports by location, date and time period for reporting

Communications:

- Integrated email, text, voice and fax messaging
- Auto-grouping by location, date, time and role (staff or recipient)
- Provide health updates, date changes due to weather, etc.

For more information about i-INFO contact

Joe Abrams at Apex Innovations, Inc.

913-461-6012 www.apex-innovations.com

Copyright Apex Innovations, Inc. 2009

i-INFO is a Registered Trademark of Apex Innovations, Inc.